

Advantage Dental Esthetic Group
17130 Royal Palm Blvd. Suite #3
Weston, FL 33326

Patient Appointment Policy

Dear Valued Patient,

Our purpose is to help our patients keep their teeth and gums healthy for life. Proper scheduling of appointments is vital to that endeavor. Therefore, we ask for your cooperation regarding the following appointment policy:

Every effort is made to keep on schedule so we respectfully ask patients to be prompt and keep their appointments. We try to remind patients by telephone prior to their appointment, but please do not depend on this courtesy. If we are unable to reach you, your appointment card will serve as the confirmation of your appointment and implies your obligation to be present.

That time has been reserved especially for you. This means no other patient has been scheduled for that particular time slot, and that anyone else wishing to schedule for that time has had to be given a different time for their appointment. **We reserve the right to charge \$150.00 for office visits cancelled or broken without 24 business hours advance notice (Saturday and Sunday are not considered business hours).**

Exceptions to this policy can be determined only on an individual basis according to the circumstances. These charges are allowed by your insurance company but considered as the patient's responsibility to pay.

A deposit will be required for any appointment longer than one hour. This amount will be 1/3 of the total charges. If such appointment is cancelled with less than 24 business hours, or the patient does not show for such appointment, the cancellation fee written above will apply.

If you have any questions about this policy, do not hesitate to ask our office staff. We believe that good communication is the key to excellence in dental care.

I have read and I understand the above Patient Appointment Policy, and I have been provided with the answers to any questions I have at this time.

Patient signature _____

Date _____